

Match Funding

A funding scheme open to both new and older clubs and societies designed to allow you to fundraise as much as possible to create more funding for your club or society. You will be able to apply for match funding in 2 different times of the year:

- **Round 1: September - January**
- **Round 2: February- May**

This is a great way to gain more funds by fundraising in the community and a great way to get to know your fellow club or society members. The maximum for a club or society in one round would be £750, with a total of £1,500 if you managed that each round. It is on a ***first come, first served basis*** so we suggest you get planning!

How to apply for match funding

1. Fill in a Match Fund application in advance of fundraising This allows HISA to view your plans and shout about it and give you some free advertisement. It also allows us to keep this as fair as possible regarding the first come, first served policy. It also ensures the event is to HISA's expectations. Please note, clubs and societies are able to apply for match funding as many times as they wish, but will not receive more than £750 per round

2. Fill in a Match Fund Claim Form once the fundraising event has taken place to enable you to receive the funding. You will be expected to provide evidence that the money has been deposited into a bank account, or you can simply deposit the money into the HISA bank account and let us know! (Please email us for details)

3. You will need to supply further evidence in the forms of photographs or videos You must also agree for HISA to use your photographs for social media and for promotional purposes

What fundraisers can I organise?

We had some successful fundraising last year that included:

Tea Party

Homemade pub quiz

5k run for the football team

Bake sale

Other ideas you could use are:

Bake-a-thon	Gift wrap service	Pools
Ticketed event	Make a student cookbook & sell it	Board game tournament
Raffle	Spa Night	Chilli cook off
24 hour matches	Halloween party	Carol Singing
Offer car washing	Dance-a-thon	Duck race
Auction unwanted presents	Pizza Night	Funny photo contest
Cook off	Santa Breakfast	Trivia Night

Terms and conditions:

- The fundraisers set out must be deemed appropriate. You must ensure you have shown your local officer your plan for fundraising before going ahead to ensure any safety concerns are flagged.
- The public must not be put at risk for any of the fundraisers
- Ensure under 18s included in the fundraising have safeguarding in place
- A risk assessment will need to be carried out before the fundraiser goes ahead. Don't worry, this is easy as an example can be given to you for ease!
- HISA have the right to refuse applications if no evidence is given of such an event, or if the application does not support HISA using photographs for promotional purposes
- HISA have the right to refuse applications where we feel the fundraisers do not meet satisfactory standards. 'Fundraising' is designed to be a social event whereby members of your club or society work together to gain extra funds. We will not accept applications to match other external funding as there is no evidence of community engagement

You must aim to:

- * Raise the profile of clubs and societies
- * Fundraise within the community externally or within the college